



Royal Flying Doctor Service
WESTERN AUSTRALIA

Community Fundraising

Terms and Conditions

Contact us

P: (08) 9417 6400
E: fundraise@rfdswa.com.au
Post: 3 Eagle Drive, Jandakot
Airport, Jandakot WA 6164

In consideration of my application to register a fundraiser on behalf of the Royal Flying Doctor Service (RFDS) in Western Australia;

- I understand the RFDS is required to approve and authorise all volunteer fundraising activities. Once your fundraising activity is approved, the RFDS will mail you a letter confirming your Authority to Fundraise.

An **Authority to Fundraise** document can only be issued when:

- A detailed and signed **Community Fundraising Application** form has been received by the RFDS.
 - The fundraising activity has been confirmed as fitting with the aims and values of the RFDS.
 - The fundraising activity has been confirmed by the RFDS as not holding high risk.
 - The fundraising activity has met the requirements of relevant laws and regulations.
- I agree to act in a professional manner in conducting all fundraising activities and to uphold the reputation of the Royal Flying Doctor Service. If you fundraise on behalf of any charity without written **Authority to Fundraise**, you will be operating outside of the law.
 - I understand that my fundraising activities cannot be used for personal or commercial gains.
 - I understand that the Royal Flying Doctor Service is not responsible for payment of any costs associated with my fundraising activities.
 - The Royal Flying Doctor Service Public and Products Liability Insurance will cover Authorised RFDS fundraising activities, however, please note RFDS Public and Products Liability Insurance does not cover activities involving the following; Horses, Motor Bikes, Cars, Aeroplanes, Boats.
 - I must ensure no person under the age of 16 years shall act or be permitted to act as a collector.
 - I must gain approval for use of the Royal Flying Doctor Service logo. I will always refer to the RFDS as the 'Royal Flying Doctor Service'. I understand that I only have a right to raise funds *on behalf of* the RFDS but cannot state that I *am* the RFDS, *or representing* the RFDS.
Suggested wording:
 - 'Proudly supporting the Royal Flying Doctor Service'
 - 'Funds raised go to support the work of the Royal Flying Doctor Service'

Thank you for helping *Fly us Further*



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- I understand that if I am organising my own event, I am obligated to;
 - Fundraise during the approved dates only, and only for the approved event or activity indicated in the **Authority to Fundraise**. If you wish to extend or change any aspect of your fundraising event or activity, you will need to seek additional approval from the Royal Flying Doctor Service.
 - Minimise expenses to make sure as many funds as possible are raised and used to help the RFDS provide their services. **By law, you must not exceed expenses of 40% of gross income from your event and you should aim to fall well within this limit.**
 - Supply a record of the income and expenses to the Royal Flying Doctor Service within 30 days of my event ending as required by the *Charitable Collections Act (1946)*
- The RFDS can provide official receipts for approved fundraising activities. Tax-deductible receipts can only be issued to people donating \$2 or more.
- The RFDS never issues receipts to Authorised Fundraisers individually to give out. If someone requires a receipt, please request a copy of the **RFDS Donation Receipt Form** and send it back to the RFDS office so we can issue receipts to donors.

*Please note the following **are not** tax-deductible:*

 - Ticket purchases (e.g raffle tickets)
 - entry to a fundraising activity
 - donations of goods or services
 - auction purchases

*The following **are** tax-deductible:*

 - Tax-deductible receipts can only be issued in return for a straight donation (when the donor receives no benefit in return).
- I understand the Royal Flying Doctor Service reserves the right to withdraw my authority to fundraise at any time should I fail to meet any of the above terms.
- I give permission for the free use of my name, voice or picture in any broadcast, telecast, advertising, promotion or other account of this event, including appearing in digital media and advertising promotions for future Royal Flying Doctor Service events. I also give permission to be contacted by the RFDS via email for information regarding this campaign and future RFDS activities.
- I hereby for myself, my heirs and personal representatives assume any and all risks which may be associated with the event, and I further waive, release, discharge and covenant not to sue the Royal Flying Doctor Service, their officers, members, sponsors, organisers or other representatives or successors and assigns, for any injuries or damages of any kind whatsoever as a result of my fundraising activities.

Thank you for helping *Fly us Further*